



Addendum to the Code of Behaviour; COVID-19 risks

Rationale:

We aim to maintain a happy, healthy, and safe learning environment in St. Anne's School. At St. Anne's we are proud to have a very respectful and considerate school community. It is important that every provision be made to encourage routines that are now, in light of the Covid-19 pandemic, considered appropriate and essentially important to the health and safety all.

Updated January 2021

All members of the school community, staff, pupils, and visitors are expected to:

- Follow HSE guidance instructions on hygiene, such as hand washing and sanitising.
- Use elbow or a tissue to cover mouth and nose when sneezing or coughing & dispose of tissues appropriately.
- Avoid touching mouth, nose and eyes with hands.
- Inform the Principal if experiencing any symptoms of coronavirus.
- Follow school procedures and instructions for safe arrival and departure from school.
- Follow instructions around bubbles for safe transitions around the school building for break times and movement breaks.
- Ensuring hands are washed properly (20 seconds, with soap) and dried before returning to their classroom/work area.

Additional Parents/Guardians' Responsibilities:

- Follow school procedures for arrival and departure or collection of child from school where appropriate.
- Support the school by reinforcing guidance and teaching pupils hand hygiene, personal distancing, and respiratory etiquette.
- Remain outside of the school building except where they have made an appointment by phone or email to meet staff.
- Ensure pupils' drink bottles, food etc are labelled., any uneaten food will be sent home.
- **Keep pupils who are unwell at home, informing the school by email/phone of the type of illness being experienced, until a full recovery is made.** It is very important not to send a child who is unwell to school as this places all others at potential risk. We do not know if a cough or sneeze is COVID or a mere cold but we cannot risk the health and safety of the school community School
- All pupils presenting with COVID symptoms will be sent home and asked to remain at home until they have been assessed by a G.P. as per our Covid-19 response plan.

- To keep mobile phone number up to date with school records and have it switched on at all times while pupils are in school in case the school needs to contact parents urgently to collect their child if unwell or if a case arises in the school.
- Inform school if mobile contact changes during year.
- Be available or arrange to have someone available to collect pupil if there is a need to send them home due to COVID-19 circumstances arising in the school or on the school bus transport.

Additional Staff Responsibilities:

- Adhere to and follow all guidelines issued by HSE, DES and school COVID-19 Response Plan protocols and procedures.
- Encourage and practice personal social distancing in all school areas.
- Correct wearing of face covering - covering nose to chin, when removed placed into personal bag or pocket, if single use - directly disposed into bin.
- Keep the work area and school materials and equipment clean and tidy and disinfected regularly.
- Ensure pupils practice hand hygiene at all appropriate times (before/after eating/when entering classroom/after toileting/after using shared equipment/after outdoor play activity etc.)
- Support pupils to revisit and new routines and hygiene practices and support their re-connection with school life.
- Liaise with Lead Worker Representative/Principal/Deputy Principal on any issues of concern that need to be brought to management.

It is the aim that all staff and parents will ensure that pupils are taught the procedures set out above and that pupils will be encouraged and supported at all times to follow such procedures in a calm, and supportive and supportive fashion so that potential risks are minimised.

This Addendum is a working document and may be amended as new information may come to our attention. St. Anne's Covid-19 Risk Assessment supports this document.

Signed:  Signed:  Date: January/2021
 Chairperson Principal

Parent/Guardian: _____ Date: _____